

**Monday, May 12, 2014**

**Village Board Meeting Minutes**

**Paul J. Bertschinger Community Center 7860 STH 42, Egg Harbor Wisconsin**

**1. Call to Order and Roll Call**

President Smith called the meeting to order at 6:03 p.m. Those in attendance were: Joe Smith, Bob Dickson, TC Johnson, Bruce Hill, Josh Van Lieshout, Lynn Ohnesorge, and Michelle Anderson. Excused absence: John Heller. Also in attendance: Paul Denis – Schenck, Pam Wegner – Chair of Bird City Ad-Hoc Committee, and Tracy – DNR.

**A. Notice of Meeting**

**B. Pledge of Allegiance**

**C. Approval of the Agenda**

Motion made by Hill to approve the agenda as presented, second by Dickson, motion carried.

**D. Approval of the Minutes: April 30, 2014 Village Board meeting minutes**

Motion made by Hill to table the April 30, 2014 minutes until the June meeting, second by Dickson, motion carried.

**2. Open Session (10 minutes)**

**3. Village President**

**A. Comments and Remarks from Committee Chair**

**B. Tree City, USA**

Tracy from the DNR presented the Village of Egg Harbor the Tree City, USA award.

**C. Approve The Great WI Birdathon Donation Request**

Pam Wegner, Chair of the Bird City Ad-Hoc Committee spoke about this donation request. WI Birdathon is an effort to raise money to support critical bird habitat and restoration. Motion made to approve a \$250 donation for the Great WI Birdathon by Johnson, second by Hill, motion carried.

**D. Accept donation from Cinnamon Windmill**

Pam Wegner, Chair of the Bird City Ad-Hoc Committee spoke about this donation. Motion made by Smith to accept the donation from Cinnamon Windmill for this piece of art to be put at the bird viewing platform, second by Hill, motion carried.

**E. Auditor's Report by Paul Denis of Schenck**

Paul Denis of Schenck summarized the audit report for the Village Board of Trustees.

**F. Adopt Village Board Rules of Order**

Smith does not propose any changes to the rules of order. Motion made by Smith to adopt the Village Board rules of order, second by Johnson, motion carried.

**G. Approve Ordinance 2014-07, Chapter 32.26 Administration Committee**

Motion made by Smith to approve Ordinance 2014-07, Chapter 32.26 Administration Committee, second by Dickson, motion carried.

**H. Approve Resolution 2014-06 Accepting Donation for the Peg Egan Performing Arts Programming**

Motion made by Hill, to approve Resolution 2014-06 Accepting Donation for the Peg Egan Performing Arts Programming, second by Dickson, motion carried.

**I. Recommendations for committee appointments**

Smith moved to approve Paula Cashin to the Administration Committee & Plan Commission, John Heller to Chair the Utility Committee, Peter Culp to the Utility Committee. And to re-appoint the following to their perspective committees: Bruce Hill to Parks & Public Works, Gail Hill & Emily Pitchford to Plan Commission, Margaret Lockwood to Public Art, Denny Phillips to Harbor, Tom Prohl to Utility, Bob Erickson to Board of Appeals, Rick Malkemus to Joint Fire Commission, and Paula Cashin to Joint Cemetery, second by Hill, motion carried. Hill suggested the terms be staggered.

**4. Administrator**

**A. Approval of Resolution 2014-08 Declaring Intent to Special Assess Sanitary Sewer Improvements**

Motion made by smith to approve Resolution 2014-08 declaring Intent to Special Assess Sanitary Sewer Improvements, second by Dickson, motion carried.

**B. Bird City report**

Anderson reported the committee is busy planning the Migratory Bird Day Celebration. Anderson handed over the completed County Bird City application to the Parks Committee along with all the supporting documents for their review.

**C. Cowles Center Ad Hoc Committee Meeting report**

It has been tough to inspire potential donors. An idea is to scale back the project.

**D. Coastal Byways report**

Anderson reported the committee is working on fund raising ideas.

**E. Tourism Zone Commission Report**

The zone is working on non-participating properties. Anybody with a sign or ad for rent are pretty much taken care of and the last 4% are the ones that are word of mouth and they are the hardest to seek out. Johnson requested a list of all rentals in the Village of Egg Harbor.

**F. EHBA Report**

Jeff Larsen, EHBA, asked Van Lieshout if the Village would be willing to fund \$10,000 for Alefest. This will be on the June agenda for consideration.

**5. Plan Commission**

**A. Comments and Remarks from Committee Chair**

**B. Approval of Ordinance 2014-08**

We need to receive a couple documents from the Alpine before we can take action on the annexation. Motion made by Smith to table the approval of Ordinance 2014-08, second by Hill, motion carried.

**6. Administration Committee**

**A. Comments and remarks from Committee Chair**

**B. Approval of Personnel Policy**

Smith moved to approve the changes to the Personnel Policy, second by Johnson, motion carried.

- C. Approval of Agreement with EHBA**

Motion made by Smith to approve the agreement for services with EHBA, second by Hill, motion carried.
- D. Approval of Enterprise System Group Proposal**

Motion made by Hill to approve the phone system proposal not to exceed \$8,000, second by Johnson, motion carried.
- E. Approval of Discontinuing Social Media**

Motion made by Smith to discontinue Social Media, second by Dickson, motion carried.
- 7. Utility Committee**
  - A. Comments and remarks from Committee Chair**

Johnson is retiring from the Utility Committee. Johnson asked for the sewer construction work on Shady Ln. to get started now instead of waiting until after Labor Day.
- 8. Public Art Committee**
  - A. Comments and remarks from Committee Chair**
  - B. EGGstravaganza update**

Johnson reported that the EGGstravaganza brochure is complete. Hill congratulated Johnson and his committee for all their work on the event.
- 9. Harbor Committee**
  - A. Comments and remarks from Committee Chair**

Dickson reported the sailboats are at the marina for viewing and bids are accepted until the 25<sup>th</sup>, the new dingy rack is under construction, cable TV services are being reviewed, and Krauel met with other marina managers and a representative from the DCVB and there will be a marina niche brochure put together by the DCVB.
- 10. Village Clerk/Treasurer**
  - A. Year to date financial statements**
  - B. Room tax revenue (month by month comparison)**
  - C. Approve Resolution 2014-07 Appointing Special Registration Deputies and Location on Election Day**

Motion made by Dickson to approve Resolution 2014-07 Appointing Special Registration Deputies and Location on Election Day, second by Hill, motion carried.
  - D. Approve Application for Cigarette & Tobacco Products Licenses**

Motion made by Smith to Approve Application for Cigarette & Tobacco Products Licenses for The Orchards & Robert Mueller, second by Hill, motion carried.
  - E. Approve Applications for Operator's Licenses**

Motion made by Smith to Approve Applications for Operator's Licenses to H. Dale Kiehnau, second by Dickson, motion carried.
  - F. Approve Application for Operator's License - Smith Abstain**

Motion made by Hill to Approve Application for Operator's License to Stacy Wodack, second by Dickson, motion carried. Smith Abstained.
  - G. Approve Application for Alcohol Licenses - Smith Abstain**

Motion made by Dickson to Approve Application for Alcohol Licenses for Shipwrecked and Fat Louies, second by Hill, motion carried. Smith Abstained.

**H. Approve Application for Alcohol Licenses**

Motion made by Smith to Approve Applications for Alcohol Licenses as presented, second by Hill, motion carried.

**I. Approve Applications for Alcohol Licenses with stipulations**

Motion made by Smith to Approve Applications for Alcohol Licenses with the stipulation they become current on taxes or utility fees no later than July 15<sup>th</sup>, 2014, second by Johnson, motion carried.

**11. Parks & Public Works**

**A. Comments and remarks from Committee Chair**

Hill reported the Parks & Public Works crew will be performing tree trimming in Harbor View Park.

**B. Approve proposed improvements to the Paul J. Bertschinger Community Center**

Motion made by Johnson to remodel the Community Center using the upper terrace funds, second by Hill, motion carried.

**12. Joint Fire Commission**

**A. Comments and remarks from Committee Chair**

**B. Select a Trustee for attendance to the next meeting**

Smith will attend the next meeting.

**13. Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(c) considering promotion, wages, compensation, and benefits, and then to continue in closed under Chapter 19.85(1)(g) Wis. Stats. conferring with legal counsel for the governmental body who is rendering written advice concerning strategy to be adopted by the body with respect to Osmanski v. Village of Egg Harbor and JAR Builders v. Village of Egg Harbor and then RETURN TO OPEN SESSION to take further action or to adjourn the meeting.**

Smith made a motion to MOVE INTO CLOSED SESSION at 7:26 p.m. per State Statute 19.85(1)(c) considering promotion, wages, compensation, and benefits, and then to continue in closed under Chapter 19.85(1)(g) Wis. Stats. conferring with legal counsel for the governmental body who is rendering written advice concerning strategy to be adopted by the body with respect to Osmanski v. Village of Egg Harbor and JAR Builders v. Village of Egg Harbor, second by Hill, roll call vote, motion carried.

**A. Closed Session Re: Osmanski v. Village of Egg Harbor and JAR Builders v. Village of Egg Harbor**

Motion made by Smith to return to open session at 8:08 p.m., second by Hill, roll call vote, motion carried.

**14. Correspondence**

**A. Climate Change Coalition**

**B. Door County Sheriffs Report**

**15. Open Session**

**16. Adjournment**

Motion made by Hill to adjourn at 8:12 p.m., second by Johnson, motion carried.