

Village of Egg Harbor
Harbor Committee Meeting Minutes
Wednesday May 22, 2013 – 10:00 AM
Paul J. Bertschinger Community Center
7860 STH 42 Egg Harbor, Wisconsin

1. Call meeting to order

Van Lieshout called the meeting to order at 10:01 a.m. Those in attendance were: William Freyman, Karl Klug, Denny Phillips, Nicole Krauel, Josh Van Lieshout, and Michelle Anderson. Bob Dunworth is absent, but did arrive later. Bob Dickson is absent excused.

2. Open Session (Limited To Ten Minutes)

Agenda will be put out by Van Lieshout for the foreseeable future to ensure timely delivery. Freyman stated his invoice and statement were incorrect. Van Lieshout also mentioned that the financial statements have some oddities and the Village Board has been informed and we are working on these issues. This doesn't affect the actual cash on hand and we are reconciling every month. TC Johnson asked about the status of ordering new umbrellas. Johnson stated the current ones are not sturdy enough and he would like ones with cranks. TC Johnson asked about moving the dingy rack. TC Johnson thought that since this issue was discussed in January that there would be a plan. It was decided that we will temporarily move it to a parking spot until a permanent solution can be made. TC Johnson asked Krauel for the list of tenants emails so that he can send info out to them.

3. Approve Harbor Committee Meeting Minutes of April 24, 2013

Phillips made a motion to approve the minutes of April 24, 2013, second by Klug, motion carried.

4. Marina Manager's Report

a. Operations Report

There are 15 boats in right now which is low for this time of year. We recovered 19 tires and there is still one left near the launch ramp that Krauel should be able to get with the whaler. All staff is hired and starting and leaving at different times. Pay rate and seasonal status were both deterrents for getting people to stay through the fall in leadership role. Sharing of employees with public works happens on a frequent basis. Krauel said she will be fine this fall with the staff that she has. Dickson asked Phillips to request that the picnic tables be moved before the weekend. Marina restrooms and showers are open. Toiletries will be offered for sale and there will be other special touches added this season. Reservations are going very well this year. There is a great demand for people wishing to stay overnight in our marina. The uprights will be worked on this week by Krauel and her staff. It was asked that the closed for the season signs on the bulletin boards be taken down.

i. Spring Projects

Boat trailer needs to be repainted. Looking to put a picnic table or chairs and add a retaining wall to the green space south of the office.

1. Sanitary Pumpout

Sanitary pumpout was repaired by redoing the piping to decrease the amount of angles that the sewer had to go through.

2. Marina Clean up

Freyman asked to have several rocks at the launch ramp removed.

3. Reservations

b. Seasonal Slip Update

A tenant backed out of their slip for the season and it was leased again in two days.

c. 2013 Staffing Report

Friday, Saturdays and Sundays a staff member will be stationed at the beach. The rest of the days a staff member will be checking on the beach as often as necessary.

5. Administrator's Report

a. Review of 2012 Audited Statements

Van Lieshout went over the 2012 audited statements and answered any questions. Last year we incurred a lot of unplanned costs beyond marina manager and harbor committee control which we do not expect to happen this year.

b. Marina budget year to date

The Village Board approved a loan for Village improvement at a rate of 2.01% from Baylake which includes about \$50,000 of marina improvements including the dredging work.

6. Next meeting time and date.

Next meeting is June 26, 2013 at 10am. Add marina days to the next agenda.

7. Adjournment

Motion made by Dunworth to adjourn at 11:00 a.m., second by Freyman, motion carried.