

Village of Egg Harbor
Harbor Committee Meeting Minutes
Wednesday May 27, 2015 at 10:00 AM
Paul J. Bertschinger Community Center
7860 STH 42 Egg Harbor, Wisconsin

Robert C. Dickson, Chair
Robert Dunworth, Member

Karl Klug, Member
William Freyman, Member

1. Call meeting to order

Chair Robert Dickson called the meeting to order at 10:02 a.m.

2. Open Session (Limited To Ten Minutes)

Bill Freyman mentioned his appreciation for the new benches at the marina playground and new flags. Bill Freyman commented on the marina website and asked that it be revised and updated with current information. TC mentioned that the staff needed to take some training for how to properly dock and secure a boat.

3. Approve Harbor Committee Meeting Minutes of April 22, 2015

Bill Freyman moved to approve the minutes as modified, Bob Dunworth second. Motion carried.

4. Consideration of continuing the following activities

a. Towing / Bringing fuel to stranded boaters

Van Lieshout reported that from time to time, the marina staff have been called upon by distressed boaters to bring them fuel, provide a tow and so forth. VanLieshout's concern with continuing to provide the service are as follows:

- The private sector provides these services on the bay of Green Bay: T-One Towing (Sturgeon Bay), Tow Boat US (Sister Bay), Tow Boat US (Sturgeon Bay).
- Bringing fuel is less of a concern, VanLieshout expressed he was more concerned about towing. Tensioned lines, waves, inexperience and uncertainty about the ability of our equipment.

The Committee understood the concerns and agreed to suspend the service.

b. Placing Saturday Race Buoys

VanLieshout shared with the committee concerns about placing race buoys and the costs associated therewith. VanLieshout informed the committee that he really wants to make sure that staff focus on the task of operating the marina, at some point in the future. Van Lieshout reported that his concerns had been shared with Jim Rapp, Comodore of the Egg Harbor Yacht Club. EHYC will set the marks if they can temporarily tie up one of their boats.

c. Emergency rescues

Van Lieshout reported that from time to time the village's boat is pressed into service for search activities. Nicole was an active first responder and had used the boat for some training exercises. The boat is not an ideal rescue craft, as it is relatively small boat, the high bow rail gets in the way. In a meeting with Egg Harbor Fire Department Chief Steve Schopf, Schopf indicated that he doesn't see the need for Egg Harbor to be in the rescue business. Through mutual aid, the town of Jacksonport will respond, as well as the city of Sturgeon Bay, Door County Sheriff's department, the Wisconsin department of Natural Resources, and the US Coast Guard. The village boat can and will be used for searches, as the EHVFD has recently trained five people in how to work a grid and so forth. We will not be using village staff and the boat for rescue work.

5. Marina Operations Report

We have purchased a new marina management system, call Lodgical. This system will serve as a point of sale (track and manage inventory, transactions, reservations etc.). When we meet on Wednesday, I plan to show you the interface and example of management reports available.

Other tasks to be completed are setting the no-wake buoys around the marina as well as placing the "rocks" mark by Apple 15. While it isn't quite beach weather, the swim area buoys also need to be placed.

Staff is hired, we have two lead marina staff, they are Mike Sallinen and Bob Barnard, followed with a cadre of other seasonal staff. Many new faces this year, and some familiar. Please introduce yourself to the staff, they should know who you are and you should know them.

All marina staff work directly under Jeff Meyer, Superintendent of Parks and Public Works, Jeff is responsible for reviewing time, purchasing, cost allocation and organizing and managing maintenance activities. Having the staff under one department effectively eliminates the interdepartmental argument about who is responsible for what. It also allows for flexibility in determining labor needs, and helps us to make sure that people hired to work, get the hours we agreed to, and that while they are here we get the most out of their hours. Administrative tasks will be handled in the Administration Office, for example, payables, receivables, leases, correspondence, etc. Handling Administration duties in the Administration Office will help ensure that correspondence, contracts and so forth are handled in a timely manner.

6. Follow-up from previous meeting

At the April meeting of the Harbor Committee, you had asked for several items to be completed, they were: The Committee members suggested that their names and contact information be put on the bulletin board in the marina office.

- The Committee would like to see flags on the 3 flag poles. Suggestions were the American flag, Hackley flag, Wisconsin flag or the Egg Harbor Yacht club flag

The flags will be copies of those flown on Erie L. Hackly, they were: the Hackley Burgee, 45 star American Flag, and a 45 star Jack. We have ordered three of each, and should have a good supply. I expect the flags any day.

- Krauel stated she would like to fly a small craft warning on the other flag pole. Weather advisory signal flags have been ordered for the pole and yard arm closest to the Marina Office.
- The suggestion was made to get a bench for the playground. Two benches have been installed in the play ground area.

7. Next meeting time and date

The next meeting will be on Wednesday June 24, 2105 at 10:00 a.m.

8. Adjournment

The meeting was adjourned at 11:30 a.m.