

**Village of Egg Harbor
Plan Commission Meeting Minutes
Tuesday, May 3rd, 2016 at 6:00 p.m.
Paul J Bertschinger Community Center
7860 State Hwy 42, Egg Harbor, Wisconsin**

1. Call Meeting to Order

Mueller called the meeting to order at 6:00 p.m. Those in attendance were Cambria Mueller, Gail Hill, Emily Pitchford, Lou Nyberg, Joe Smith, Ryan Heise, and Megan Vandermause. Also in attendance were Clarence Scherer, Christina Robers, and Jan Luser.

2. Approve agenda

Mueller moved to approve the agenda, second by Pitchford, motion carried.

3. Pledge of Allegiance

4. Approve minutes of February 24th, 2016 meeting

Mueller moved to approve the February 24th, 2016 meeting minutes with changes, second by Hill, motion carried.

5. Open Session (limited to 10 minutes)

- The committee looked over Attorney Vande Castle's summary of the Supreme Court case *Reed vs. Town of Gilbert, Arizona* regarding sign ordinances. After staff research, there are a few sections in the Village's current sign ordinance that could be questionable in regards to the new Supreme Court finding.
- At the next meeting, the commission will review Chapter 155: Sign Regulations so that it is in compliance with the new findings of the Supreme Court.
- Pitchford stated that there is a wedding party interested in shooting off fireworks from the beach on the wedding date.
- Pitchford also pointed out that last year a group lit and released Chinese lanterns at the beach.
- Pitchford recommended the use of Chinese lanterns and fireworks be regulated in the Village.
- The committee asked Vandermause to review which committee/commission needs to review these issues.

6. CSM approval Ken and Shawn Mathys

- The commission was provided with a certified survey map of the two properties that were proposed to be combined.
- Heise explained that he did not see any issues with the combination of these lots.

Smith moved to approve the CSM, second by Nyberg, motion carried.

7. Conditional Use Permit review 7821 Horseshoe Bay Road

- The Chicken Coop is a new business in the Village and requires a conditional use permit.
- The commission was provided with the conditional use permit application.
- Smith pointed out that the placement of grease traps is always a concern for new businesses.

- Smith thought that as a condition for approval, the business will need to provide the commission with information regarding the plans for the business's grease trap.
- The commission was concerned with the applicant's response regarding the issue of parking.
- Other conditional use permits in that same area were given a restriction stating that employees will have to park in public parking lots only.
- The commission will also require the business to provide information regarding how the garbage and recycling will be handled. The business stated on the application that the current recycling and garbage bin would be shared. The commission would like more clarification on this statement.
- The commission reviewed Chapter 152.07 which explains the common issues that the commission takes into consideration before approving conditional use permits.
- Mueller asked when the building is planning on opening, Heise explained that he is not sure when the restaurant is planning on opening.
- The commission would like clarification on the grease trap, offsite parking, and garbage and recycling issues before approval.
- A public hearing for the conditional use permit will take place before the next Plan Commission meeting.

8. Harborview Grill emergency stairs (information only)

- Heise explained that this item was put on the agenda so that the commission could understand why this issue will not need approval from the Plan Commission.
- Heise explained that the owners of the Harbor View Grill approached the Village Board and asked for an easement for the emergency stairs that will need a landing on public property.
- The Village Board appointed Village Staff to work with the owners and building inspector to come up with a plan.
- Pitchford asked if the easement is transferred after the property is sold. Heise explained that the agreement is with the owner of the property.
- Heise stated that he will research the easement transfer process.

9. Mariner Road complaints

- There have been a lot of complaints regarding Mariner Road.
- There is a rental property that has a dumpster near the road.
- Complaints continue to be reported.
- Staff will research a solution for the Mariner Road complaints.

10. Update on Enhance Egg Harbor and Library Community Center project

- Heise explained that the Enhance Egg Harbor project is still at the committee level.
- Heise explained the current scope of work for the project and that the price of the project came in higher than the Parks and Public Works committee expected.
- Heise also explained that the Trustees discussed the increase in price and decided that they were not comfortable with getting that close to the Village's maximum debt level.
- Heise stated that at the last committee meeting the Parks and Public Works committee reviewed the scope of work while including all enhancement projects that will take place in the Village over the next ten years.
- Heise explained that the Village was gifted the funds to purchase the Light House Inn property for the Library Community Center project and will be closing on the property soon.
- This project is still on the committee level and a final design plan will be presented to the Village Board next week.

- After the design plan is approved, the architecture firm will move into the bid stage of the project.
- Heise explained that this project is moving along quickly.

11. Code Violations

- Most businesses are maxed out on the number of signs allowed.
- A business in the Village has a flag hanging outside that may be considered a sign and would put the business over its sign limit.
- The sign ordinance needs to be reviewed in order to determine if the flag is considered a sign.
- 7901 Church St. has a pod storage unit that has exceeded the allotted amount of time allowed on the property.
- The ordinance that specifically pertains to temporary storage units and pods needs to be reviewed in order to determine the action that needs to be taken to have the property owner remove the storage pod.

12. Next Meeting

The next meeting is May 24th, 2016 at 6:00 p.m.

13. Adjourn

Smith moved to adjourn, second by Hill, motion carried.