

Village of Egg Harbor
Administration Committee Meeting Minutes
Wednesday, May 7, 2014 – 10:00 A.M.
Paul J. Bertschinger Community Center
7860 State Hwy 42, Egg Harbor, Wisconsin

1. Call to order
President Smith called the meeting to order at 10:02 a.m. Those in attendance were: Joe Smith, Bob Dickson, Josh Van Lieshout, Lynn Ohnesorge, and Michelle Anderson.
2. Adopt agenda
Motion made by Smith to adopt the agenda as presented, second by Dickson, motion carried.
3. Approve minutes of April 9, 2014 meeting
Motion made by Smith to approve the minutes of April 9, 2014 as presented, second by Dickson, motion carried.
4. Update on Pumpkin Patch Licensing
Van Lieshout went through his proposed changes to the EHBA contract. Van Lieshout thinks that the way the licenses are issues now is the best way to handle it. Dickson moved to approve the agreement with EHBA with the presented changes, second by Smith, motion carried.
5. Review and Approve Phone System Upgrade for 2015
Anderson reviewed the proposal with the Committee. Smith moved to recommend the phone system proposal from Enterprise System Group to the Village Board, second by Dickson, motion carried.
6. Review and Approve Social Media Archive
Van Lieshout spoke with Door County about how they archive their social media. The County currently doesn't do anything to back it up. Smith made a motion to recommend to the Village Board to discontinue the Facebook pages, second by Dickson, motion carried.
7. Review and Approve Maternity Leave Policy
Van Lieshout recommended a draft family and medical leave policy. Smith moved to approve recommending the Family and Medical Leave Policy to the Village Board, second by Dickson, motion carried.
8. Review and Approve Cloud Off-Site Back-up
Van Lieshout will talk with the County to see what they offer for IT services and for the Cloud. Dickson and Van Lieshout will meet with the County in June to discuss.

9. Recommend motion to MOVE INTO CLOSED SESSION per State Statute 19.85(1)(c) considering promotion, wages, compensation, and benefits, and to RETURN TO OPEN SESSION to take further action or to adjourn the meeting. Smith moved to go into closed session at 10:24 a.m. per State Statute 19.85(1)(c) considering promotion, wages, compensation, and benefits, and to RETURN TO OPEN SESSION to take further action or to adjourn the meeting., second by Dickson, roll call vote, motion carried.

10. Open Session

11. Adjournment

Smith made a motion to adjourn at 10:31 a.m., second by Dickson, motion carried.