



**Wednesday, November 4, 2020 8:30 AM**  
**Village Parks and Public Works Teleconference Meeting**  
**Meeting Link: <https://villageofegg harbor.zoom.us/j/95010502712>**  
**Phone Number: 312-626-6799 Meeting ID: 950 1050 2712**

1. **CALL TO ORDER**

- Lisa Van Laanen called the meeting to order at 8:30 am.
- Committee members present included Lisa VanLaanen, Mack Bonk, Kaaren Northrop, Ken Mathys, Don Helm, Ed Conlon.
- Others present John Heller, Ryan Heise, Cody DeMeuse, Tom Strong, Lydia Semo,
- Absent: Coleen Bins.
  
- Approval of Agenda
  - **Lisa VanLaanen moved to approve the Agenda as presented. Second by Kaaren Northrop. Motion unanimously carried.**
  
- Approval of the October 7, 2020 Village Parks and Public Works Meeting Minutes
  - Don is listed twice in the attendee list.
  
  - **VanLaanen moved to approve the September 2, 2020 Village Parks and Public Works Meeting Minutes with correction as noted. Second by Northrop.**
  - **Motion unanimously carried.**

2. **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

- Mack Bonk: Who was it by the recycle center at 4:45am running a machine? There is a chain across the entrance – correct?
- Cody DeMeuse: I'm not sure who that was. It wasn't the Village. I will look into that.
- Lisa Van Laanen: Over the years I noticed people who pick up the recycling at businesses like Main Street Market, they seem to come at 4:30 AM. Did you hear a beeping noise?
- Mack Bonk: Whatever the equipment was, the backup beeping was continuous. Next time it happens I will walk over and say something.
- Kaaren Northrop: Is the recycling center still open on Wednesday?
- Cody DeMeuse: No, it is not.
- Lisa Van Laanen: At the last plan commission meeting, there was discussion about trolleys going through town. That wouldn't be a parks and public works agenda item, correct?

- Ryan Heise: That depends on if you want to be involved or not. I think the commission was just sharing ideas and there is no real momentum for bringing in a trolley. That is just a high-level discussion at this point.
- Ed Conlon: At the last meeting, Apple Ridge spraying for Crown Vetch. Did that ever happen?
- Cody DeMeuse: Yes, it did.
- Jess Reinke: We had a productive Green Tier meeting. We are going to have a presentation for you in the near future.
- Lisa Van Laanen: Did you get a quote for the micro-clover?
- Jess Reinke: We have made contact and are waiting for the official quote.
- Ryan Heise: Update on Public Arts donation. It was decided that the piece for Hwy G should wait until after construction. The site is cleared but it will be placed after the construction is done. Three Dancers will arrive on November 20<sup>th</sup> for installation at the Peg Egan Performing Arts Center.
- Lisa Van Laanen: Are we going to have the Tree Lighting Ceremony this year on the Friday after Thanksgiving? Holly Days has been cancelled.
- Ryan Heise: EHBA will assist businesses with holiday tree orders to be decorated. The tree lighting ceremony is the only official event that is going to take place. Tree lighting “ceremony” is ONLY lighting the tree, there will be no tent with food or drinks or any other event.
- Lisa Van Laanen: The County has some signs about social distancing in parks. Could we do that for the tree lighting?
- Cody DeMeuse: The County was out of signs. They had enough for their parks.
- Kaaren Northrop: I don’t see the need for it, it will be dark at the tree lighting.
- Ryan Heise: This comes up from time to time. The last time this came up this committee didn’t want a banner sign at the village welcome sign. We had talked about adding smaller park signage by contacting the vendor who provided them for the county.
- Kaaren Northrop: I don’t see a point in doing it now. I think we could wait and do that in spring.
- Tom Strong: Is there a machine coming to turn the brush area into mulch?
- Cody DeMeuse: Yes, we are dependent on when Sturgeon Bay gets theirs done. They are planning to come the first week of December.

### 3 Action Item List Update

- Ryan Heise: Provided an overview of the action item list on Page 16 of the packet. Most of the updates are related to road construction. HWY G project is moving forward according to the schedule in the packet. Utility burial and storm sewer should be done in a few weeks. The construction will start up again in March 2021.
- Kaaren Northrop: Lisa, how is it going so far?
- Lisa Van Laanen: They are moving right along. They seem to be working efficiently and they clean up after themselves. They are on target. What is the Century Fence at the end of the schedule?
- Ryan Heise: I will look into that.
- Ken Mathys: What is the status of the Shipwrecked lawsuit?
- Ryan Heise: The Attorney for the Village is getting ready to submit the motion to dismiss today. The hearings are being held on Zoom.
- Lisa Van Laanen: The adverse possession argument states if a property is used for 20 years by somebody else without any objection, that property becomes somebody else’s. The public has been using that as a sidewalk for over 20 years, in theory then it should be the Public’s. I

provided a signed affidavit in support of that. There are others who could provide that same testimony.

- Ryan Heise: Shipwrecked's own patrons are forced onto the roadway to get to the entrance from their parking area. It is not a large piece of property. It is a silly thing and a waste of resources.
- Kaaren Northrop: If the case is dismissed, can the village recoup cost from Shipwrecked?
- Ryan Heise: Right now, it is a non-issue. Insurance is covering the costs through the League of Wisconsin Municipalities, not sure if they request repayment of attorney fees.
- Ryan Heise: This committee will need to decide on the light selection and the pavement in the coming months.
- Mack Bonk: Have the current wooden post signs been a maintenance issue?
- Cody DeMeuse: Not so much. They are basically maintenance free other than getting hit once in a while. The street name signs are on metal posts.
- Lisa Van Laanen: For an assignment, may be can check them out.
- Kaaren Northrop: Who will lead that discussion on the lights and pavement?
- Ryan Heise: Mike Simon from McMahan. We identified that as a decision point in the project.
- Lisa Van Laanen: We can remove 3 items from the action items list as we aren't doing anything with those: Wayfinding signs, additional speed limits, Village announcement kiosk.
- Kaaren Northrop: We still have a lot of things to do on the Church Street project. That is also Mike Simon? Would it make sense to decide on lighting and signage for Hwy G and Church Street at the same time?
- Ryan Heise: Correct. We are at the 30% mark right now. We're working on the details. This is slotted for the fall of 2021. County G will be wrapped up this spring. It would make sense to make the signage and street light decisions at the same time.
- Ken Mathys: Cody, what is the status of the County tree removal on Hwy G?
- Code DeMeuse: The county typically does the tree removal in the winter months once paving is over. They work it in when they are not plowing snow and have some down time. They don't have a specific date.
- Ken Mathys: I have received comments from TC Johnson and another resident, when you look at the shoulders on both sides of HWY G, the crushed stone has weeds that are growing up. We have a four to five-foot shoulder on both sides, but people do not want to walk through the weeds. Could we address that to make it easier to walk side by side on the shoulder on either side? Is that something you could do to maintain that for next year?
- Cody DeMeuse: Sure, I can look into that.
- Ken Mathys: I would like to also connect over winter on the signage on Hwy G as a safety item.

#### 4. PPW Report

- Cody DeMeuse: Provided an overview of the report on page 12 of the meeting packet. The report includes photos of the Windward plaque that has been installed.
- Ken Mathys: Thank you. It looks great.
- Lisa Van Laanen: Cody, you had a report from the state for E coli at the Peg Egan?
- Cody DeMeuse: When we did our last water sample, it came back as positive. So, the state sent 6 more samples to take, looks like since the water wasn't in operation it may have sat too long. Ran the water for a few hours to take 3 samples, which all came back negative. Will hear back by the end of the week for the next 3 samples, the state doesn't seem to be too worried about it.
- Lisa Van Laanen: Is there a drinking fountain there?

- Cody DeMeuse: There is a drinking fountain there, but it was not being used. Tests were done in June and end of July, those were good. The test done at the beginning of October came back as positive.
- Cody DeMeuse: We will be starting holiday decorating.

## 5. Road Projects Update

- Ryan Heise: Provided an update on the Hwy G project progress during the action items list.

## 6. Invasive Species Update (46:25 on video)

- Lydia Semo: Provided an overview of the report on pages 20-21 of the meeting packet. Green Tier talked about a village wide clean-up for Every Day is Earth Day. We would like to make this a twice per year clean up, once in spring and again in the fall before the snow comes. We can add a registration on our website. There are some applications you can download to record where you pick up trash. There will be a link to it on our website. We have a meeting coming up with DCIST to coordinate invasive species educational programs. I will follow up with this committee on that. Over the winter I'm planning on creating more informational handouts for residents and visitors.
- Lisa Van Laanen: Is the Earth Day app just for litter?
- Lydia Semo: That one is just for litter.
- Lisa Van Laanen: In the 50's and 60's this was a regular event in Egg Harbor. I somehow inherited diaries. I gave those off but I haven't been able to track them down in the last 20 years. I would like to get my hands on those again. I think it will be a great thing to bring back. I think we should promote that in the winter.
- Lydia Semo: I will be doing more planning over the winter.
- Jess Reinke: Cody, do you have reflective vests or the grabbers to pick up garbage?
- Cody: I can look around.
- Kaaren Northrop: Is it possible to make up some signs to put in visible locations to help identify invasive plants? That would make it easier for the volunteers. I think that would be helpful in identifying these invasive species.
- Lydia Semo: We are continuing to map invasive species. We have a contact log for those property owners whom we have contact with. We include the date of contact, who was contacted and the invasive species that has been identified. Usually a property owner is contacted first via email, then phone call, and if there's no response from that I have drafted a letter that can be mailed to their address available on the Door County Web Map.
- Ken Mathys: I am concerned that this letter in the absence of any other material, it makes it look like they have to go to the county. I want to make sure that residents know that you are the point person if they have any questions. Let's not send this out until we look at doing that and incorporate a virtual event. In talking with the Point Beach residents, as we go forward, while we are doing infrastructure projects in the Village, we need to be advocates for the year-round residents and the property owners. I would like to see a personal touch and connection with the people from the village staff while we are doing that.
- Lydia Semo: I am putting a virtual event together with DCIST.
- Mack Bonk: Does micro-clover thrive in shade?
- Lydia Semo: I think it does.

## 7. Sports Complex Initiative

- Lisa Van Laanen: Jon Kolb brought this up. It is not budgeted for 2021 and may not be for 2022 either. If we want to take a first step, we could decide where it might be located. Does anyone have any comments? On the last page of our packet is a map of all the public properties. The open fields by the dog park seems to be the leading option. The area by the reed beds wouldn't be appealing.
- Kaaren Northrop: Is part of that owned by the town?
- Lisa Van Laanen: No. That is just the ballpark.
- Don Helm: I recall they were taking loads of fill up there and were considering a sled run.
- Kaaren Northrop: What happened to the disk golf idea? Wouldn't it be the same location?
- Lisa Van Laanen: That is pretty much dead in the water. The person leading that initiative hasn't been in contact with the Village. I think if we can decide on a location recommendation then we can just pause it for now.
- **Kaaren Northrop moves to reserve the area behind the dog park parking lot for consideration for a future sports complex initiative. Don Helm second.**
- Ken Mathys: Where is this location exactly?
- Lisa Van Laanen: East of the dog park parking lot, it goes all the way to the driveway of The Ridges condos, then it circles around the softball field to Harbor School Road.
- Ken Mathys: This is not a formal decision; it is placing a hold on the space for future use.
- Mack Bonk: Is this going to be something that will be developed by the Village or a private entity?
- Lisa Van Laanen: I am guessing it would be the Village, perhaps with a partnership. Not sure of how permanent it will be. Pickleball and tennis may be permanent, but winter activities such as ice skating may not be.
- Mack Bonk: It sounds like we are not even close to any infrastructure, it is just an idea.
- Kaaren Northrop: Are you asking if we will sell the property to a private developer to build a sports complex?
- Mack Bonk: Not necessarily, I guess it would be purely a Village development with the possibility of a partnership with somebody whose idea it is. We have a direction to go in, so it won't be up to us to decide how to build something we all might not understand. We may need to be pointed in the right direction of how to proceed.
- Ryan Heise: When and if the Village gets to the point of management, we can look to Sister Bay's sports complex operation.
- **Motion unanimously carried.**

## 8. Eggy Bike Program Update

- Lisa Van Laanen: We discussed this last meeting. the Village Board did approve our ask.
- Cody DeMeuse: I have a tentative order in and was waiting to hear if the budget was approved. We are ordering 10 of the single speed bikes. We should have them in April for the beginning of summer.
- Lisa Van Laanen: Over the winter we will have to make sure we have baskets for the bikes, and our signage will need to be updated or remade. We will have to post the rules better.

- Ken Mathys: No hand brakes or will have hand brakes? I am cool with the single speed, but I have a problem with not having hand brakes since nearly every bike adults use now have hand brakes. I would see what the cost differential is.
- Cody DeMeuse: These did not have hand brakes, they have the coaster breaks with the pedals.
- Don Helm: I think all single speed bikes have coaster brakes.
- Lisa Van Laanen: We were budgeted for bikes with no hand brakes.

## 9. Memorial Ideas

- Lisa Van Laanen: I noticed there were more benches put out at Harbor View Park on that middle tier where there weren't any benches. We're pretty much full on benches now. At the beach there are three benches that have moldy wood. Tom did you say we had a lot of requests for memorials?
- Tom Strong: When they come in, Cody has the lead. All the requests that have come in at this point have been taken care of.

## 10. **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

- Kaaren Northrop: Yesterday we were in Fish Creek in the new parking lot which is behind the library and visitors center. I would encourage everyone to drive back there. It is enormous and has to be hundreds of parking spots. I counted at least 17 light poles. It is huge but it's poorly signed. Before we move forward with signage for Church Street parking and the dog park parking lot, I'm going to do some research into the Fish Creek parking lot to see how much usage that is getting. That seems like an incredible amount of money. I'm curious if it gets used or not.
- Lisa Van Laanen: When I was on the village website, when you go to the Village website, there are no links to the parks themselves. Is that something we could do over the winter?
- Lydia Semo: I can definitely create something on the website over the winter.
- Ed Conlon: For Mack, microclover does the best in sun and it can tolerate shade.

## 11. Next Meeting

- December 2, 2020 8:30 AM

## 12. **ADJOURNMENT**

- **Lisa Van Laanen moved to adjourn. Second by Mack Bonk. Motion unanimously carried.**
- **Meeting adjourned at 9:33 AM**

Minutes submitted by Tom Strong/Lydia Semo on November 5, 2020 for approval on December 2, 2020.