



**Wednesday, October 7, 2020 8:30 AM**  
**Village Parks and Public Works Minutes**  
**TO CONNECT VIA COMPUTER/PERSONAL DEVICE:**  
**Meeting Link: <https://villageofegg harbor.zoom.us/j/95010502712>**  
**Phone Number: 312-626-6799 Meeting ID: 950 1050 2712**

1. **CALL TO ORDER**

- Lisa Van Laanen called the meeting to order at 8:30 am.
- Committee members present included Lisa VanLaanen, Mack Bonk, Kaaren Northrop, Ken Mathys, Don Helm, Ed Conlon.
- Others present John Heller, Ryan Heise, Cody DeMeuse, Tom Strong, Lydia Semo, Cambria Mueller (Destination Door County)  
Absent: Coleen Bins.
  
- Approval of Agenda
  
- **VanLaanen moved to approve the Agenda as presented. Second by Ken Mathys. Motion unanimously carried.**
  
- Approval of the Sept 2, 2020 Village Parks and Public Works Meeting Minutes
  
- **VanLaanen moved to approve the September 2, 2020 Village Parks and Public Works Meeting Minutes with correction as noted. Second by Northrop.**
- **Motion unanimously carried.**

2. **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others*

- Kaaren Northrop: Does the new owner Double Delights know that the building needs to be altered?
- Ryan Heise: Yes we have been in contact about it and she does. Kaaren is referring to the highway project. She is aware that the porch will need to be removed.
- Lisa Van Laanen: Did she need a permit to open the business?
- Ryan Heise: She will need a conditional use permit. She is on the plan commission meeting agenda for October 27<sup>th</sup> to get approval for her business.
- Ken Mathys: What kind of business does she have planned?
- Tom Strong: Massage Therapy plus additional services – facials and pedicures. She plans to open after the first of the year.
- Ryan Heise: We should add that she is planning for additional parking in the back. She is planning on 10 parking spaces.

- Kaaren Northrop: Is there any way to make sure that she is clear about the Hwy 42 project and impact on that building? I don't want to get to the point 2 years down the road that we run into any problems related to removing that front porch.
- Ryan Heise: Yes, that is really clear to her. We have had lengthy discussions about it and sent her all the survey work. I've encouraged her to approach the Village Trustees sooner rather than later.
- Lisa Van Laanen: PPW to put benches in the park as they see fit. There were at least 2 new benches put in the park on that second tier. I mentioned it to Ryan that we're sort of saturated with Benches in the park this week. I did see there are 3 wooden benches at the beach that could be replaced as they are in terrible shape. We should start to look at other options for memorials instead of benches. Ryan had mentioned trees or bricks as an option. Next time you are at the beach or bird trail, we should try to come up with ideas. Cody gave me a copy of the sign for picking up dog waste that will be posted around the Village. There was a large example of this recently.

### 3 Destination Door County – Ecotourism Campaign

- Cambria Mueller provided an overview on the Destination Door County (DDC) Ecotourism Campaign as presented in the meeting Packet. The most popular locations are frequently overly crowded during the tourist season. This Campaign is new this year. DDC is driving people into the county, but we need to be sure we're also taking care of the county. Especially with covid this year, there were large crowds in the well known nature centric destinations. We are looking to promote natural areas including those that are lesser known. DDC is also partnering with Leave No Trace. More information is available on their website at <https://www.doorcounty.com/discover/leave-no-trace-7-principles/>
- Kaaren Northrop: The Seven Principles were taking from the national group and have been localized already?
- Cambria Mueller: Yes. The smaller snippets in the packet mimic the national principles. Fire for example is a big concern out west but is much less of a concern here so it has a lower priority to us. Our local message is more tailored to keeping firewood where you purchase it for example.
- Kaaren Northrop: DDC has tailored them to Door County? If so there is not one mention of water in here.
- Cambria Mueller: If you go to the website, in the know before you go section, that has more information such as labeling your kayak and life vest, spraying off your boat and trailer to prevent invasive species migration. The leave it as you find it also has information about spraying off your boat. What is in the packet is just an overview and a consolidated version for presentation purposes. The full leave no trace information is available on the website.
- Kaaren Northrop: It seems like the boats should have had a higher priority in the summary presentation.
- Cambria Mueller: It is in the more expanded version of the seven principles.
- Ed Conlon: How long have the Video's been on your website? How much internet traffic have you had to those videos?
- Cambria Mueller: Two days. It is too soon to have insight into traffic at this point.
- Ed Conlon: Driving people to the videos needs to be a key part of your strategy.
- Ryan Heise: What is the budget for this campaign going forward?
- Cambria Mueller: We are still finalizing the budget for this campaign.

- Ryan Heise: I listed to this presentation to the Door County Environmental Council. You can imagine the challenge to Destination Door County. For years their main objective is just to drive tourist to this area. They have been getting pushback from both residents and environmental councils suggesting we have met capacity limits. Like other tourist destinations, they are concerned about becoming over saturated and ruining the reason people come here. The next part of the campaign is to protect the natural areas given the large number of tourists. If we believe in the campaign, we should provide a letter of support for this campaign and for the natural resources group. They are likely to get pushback from the lodging establishments and business community. We should probably recommend this to the trustees.
- Ken Mathys: I agree. That is a good overview. I wasn't thinking about it in those terms but I am concerned about striking the balance between promoting business and taxing the environment. I commend the efforts here but it's just a start. It has to start with us and we should take some action.
- Kaaren Northrop: For those of us who have been in business here, it has been a concern for a long time. I'm very happy to see DDC addressing it. You will find as many businesses who are concerned about this as there are who just want to see more people. There are a lot of people worried about this.
- Cambria Mueller: In the research we have done, the people who are good stewards are typically longer stays and spending more \$\$ at their destination. They are typically not those who come in for a one or two night stay. We're working with the Land Trust as well on the leave no trace program. We are still figuring out the balance between preserving nature and promoting visits to those locations.
- Ryan Heise: This is a part of the overall shift for DDC to move from destination marketing only to destination management. The objective is to create a higher quality experience with a tourism base that is respectful of the environment. This also includes coordinating events among communities in different municipalities.
- Cambria Mueller: That is the hope of this Ecotourism Campaign. There are many places doing great things. We are not trying to reinvent the wheel but rather work with what is already happening. We are working on how do to overlap and compliment those communities choosing to become green tier communities.
- Lisa Van Laanen: Thank you to DDC for that approach. It will be interesting to see how things go this weekend with the crowds with what would have been pumpkin patch.
- **Ken Mathys moves to recommend to the Village Board to send a letter of support for the Destination Door County Ecotourism Program. Second by Lisa Van Laanen. Motion unanimously approved.**

#### 4. Action Item List Update

- Ryan Heise: Provided an overview of the action item list on page 17, highlighting the preparation for this upcoming weekend. The village agreed to pay for half of the expense for a limited number of porta potties.
- Karen Northrop: I would like to highlight my prior opposition to the Village paying for half of the porta potties. The hotels have been booked this entire month. This didn't make any sense to me. There is no Village sponsored events. The business displays are what they would be doing on any other weekend. I think there are 5 displays and 6-7 businesses that are basically having a sale.
- John Heller: EHBA was the driver on the porta potties.

- Ryan Heise: I understand the EHBA was trying to promote displays and music at the individual businesses.
- Lisa Van Laanen: I was glad to see them in the park because people ask to use our bathroom on a regular basis.
- Ken Mathys: Are the Peg Egan bathrooms open this weekend? Until we can get better permanent facilities in place, I think we're erring on the proper side.
- Don Helm: I agree. This was also a minimal investment.
- Ryan Heise: The total cost was \$1,000 with \$500 covered by the Village.
- Ryan Heise: Other items - the Fall 50 race has been cancelled with the recent surge in Covid cases. Highway G bids came in \$100,000 less than anticipated. Today is the first hearing for the lawsuit on the Hwy G project for our motion to dismiss and the plaintiff's motion. Worst case scenario is if Shipwrecked wins, we will just work around that area.
- Kaaren Northrop: Is this in Door County Court? What does conference statements mean?
- Ryan Heise: Yes. David Weber is hearing the case. This is an initial hearing, the judge listening to the initial debates.
- John Heller: So, he could dismiss it now as opposed to rescheduling?
- Ryan Heise: Yes, that is my understanding.
- Lisa Van Laanen: Is the attorney Randy Nesbit?
- Ryan Heise: No. He left the firm. I believe it's John Pinkert at the same law firm. It will be an interesting case. The Village is being represented through our insurance and the League of Wisconsin Municipalities.
- Ryan Heise: Also related to the HWY G project, Little Dancer Aged Fourteen is planned for the end of the bird trail. There is a concern about the piece being in the way of the construction so we may have to temporarily relocate the art piece by the bird trail. We will have a firm date on the start date after the contractor meeting this Friday.
- Ryan Heise: We will have to some details on the Church Street project in the coming months such as the streetlights and possibly shifting from wooden sign posts to black metal posts.
- Kaaren Northrop: Have we seen an overall design for Church Street yet? I am specifically asking about the dog park parking lot to make it more functional for public parking. I don't recall seeing a complete design for the street.
- Ryan Heise: I believe we have reviewed it but didn't go into details like adding a divided entrance for the parking lot. I will send out the drawings we have. We can talk about this at the next PPW meeting.
- Lisa Van Laanen: That is a good idea to widen that entrance. That is a deep ditch there. Maybe adding a boulevard.
- Ryan Heise: I'll talk to Mike about where we're at with the plans. John and I have been discussing financing for the project. There are also storm water items to be looking into. Next meeting, we can talk about the dog park layout.
- Lisa Van Laanen: We had 3 options. We picked the 30 percent plans. The next step is to dive into those kinds of details.

## 5. PPW Report

- Cody DeMeuse: Provided an overview of the report on page 19 of the meeting packet.
- Kaaren Northrop: The last few weeks, it seems like we're spending a lot of time watering our dead flower baskets. Is that the best uses of Village resources?

- Cody DeMeuse: We are trying to nurse them through this weekend. We've pulled some of the dead ones out already. The rest will probably be gone after this weekend.
- Kaaren Northrop: You have a lot of things to do. There comes a point when you get rid of them. To keep them going probably isn't the best use of time is what I'm trying to say. They did last a long time this year. The Village does look beautiful.
- Lisa Van Laanen: How long with the bathrooms remain open?
- Cody DeMeuse: Bathrooms usually remain open through PP weekend. The bathrooms will be open through the end of October. The boats have to be out of the marina on October 15<sup>th</sup>. The canopy by the marina is rated to remain up in the winter but we will be taken down to be on the safe side.

## 6. Invasive Species Update

- Lydia Semo: Provided an overview of the report on pages 20-21 of the meeting packet.
- Ed Conlon: I live in Apple Ridge Subdivision between E and Harbor Ridge. We have a homeowners association here. Yesterday was our association meeting. We spent a lot of time talking about how we are going to Crown Vetch. If you go up Harbor School Road, you will see an orchard on your right and a field on your left. That is a field that has about 90% Crown Vetch. It didn't have that three years ago. We are going to spend about \$3,500 to address that issue. We are encouraging the private homeowners to do that as well. I say this because Crown Vetch doesn't actually follow property lines. There is definitely some on the right of way as well. It doesn't make much sense for private owners to treat it if the public right of way isn't also treated. I would love to work with you to coordinate on that work. Take a walk up the fire station to the west.
- Ken Mathys: How large is the right of way problem compared to the issue on private property?
- Ed Conlon: It's smaller in terms of square footage but it is probably a quarter mile stretch along Harbor School road. Most of it is on the North side but there is some on the south side as well.
- Ken Mathys: Do we have any discretionary funds? This falls into a just do it category. If there is a contractor in an area already, we should just do it if it's going to be cost effective to do this at the same time.
- Ed Conlon: He will be out there with a tractor and a sprayer next week Monday or Tuesday.
- Ryan Heise: We do have funds to address invasive species. I think it makes a lot of sense for us to participate to take care of the right of way area. I will make a note for Cody and Lydia to follow up with Ed after the meeting.
- Ken Mathys: I like to see all the progress Lydia has made on our website. Could we have an identification meeting for cleanup volunteers? As they are cleaning up in the Village, they could also identify invasive species?
- Lydia Semo: I saw a lot of litter at our beach. If there is litter in Poison Ivy for example you don't want to be touching it. I think it would be a good thing to combine.
- Ken Mathys: Let's have a further discussion on that. Could we also plan a zoom meeting to review invasive species with Village residents? This doesn't have to be an extensive presentation. I think this is really important to people in our neighborhood.
- Lydia Semo: Sure, we could do that. I don't know how effective it would be as a virtual program through the Kress. We record those zoom meetings and post them on the Kress website. I'll check with Jess to see if we should do this as an event.

- Lisa Van Laanen: Green Tier would like to look into ecofriendly land scaping education. I'm wondering if we could replace the lawn at the Kress with that clover that stays really low and you don't have to mow it. I think it's a good idea. Could we look into the cost for doing this? We could look at getting that going in the spring.

## 7. Road Projects Update

- Ryan Heise: Provided an update on the Hwy G project. The bid details from McMahon are included on page 22 of your packet.

## 8. 2021 Budget

### a. Egg Bikes

- Cody DeMeuse: Provided an overview of the Egg Bike budget proposal with the recommendation to purchase ten single speed models for \$2,719 leaving \$281 for general bike maintenance. The committee reviewed the pros and cons of the moving forward with the single speed purchase.
- Ryan Heise: I'm curious on how useful the bikes are if they have the single speed given our terrain. I predict if we have the single speed bikes, they will be walking up the hills for the most part. I feel like we should test one out to see how well they perform.
- Ken Mathys: I think it's a valid question to explore a lower gear as an option to the standard gear.
- John Heller: Most people are already walking the multi-speed bikes up the hills around our village. The single speed wouldn't be any different in that respect.
- Lisa Van Laanen: I agree. That would also keep them from being used to go to Fish Creek.
- Kaaren Northrop: He wants the order placed now due to supply concerns?
- Cody DeMeuse: Correct.
- Kaaren Northrop: If we order 10 of the single speed bikes, some of the existing bikes would remain in service?
- Cody DeMeuse: We do have a few that are decent and operable. Maybe six or seven that aren't usable. We can order the new ones and use these as spare parts. We have 15 total bikes.
- Kaaren Northrop: If we're ordering 10 we aren't replacing them all anyhow. I think it's worth ordering the 10 single speed to see if it a better option and less work for the Public Works staff.
- Lisa Van Laanen: Could we still test them out and if it works ok give the go ahead to order 10? I think that's the way to go.
- Mack Bonk: I agree. The guys at Nor Door Cycle should be able to tell us if a different gear ratio. I think the single speed bike is a way better option than the other option. I wasn't aware the current bikes are multi-speed bikes.
- Ryan Heise: I don't know if there is existing budget capacity for this year. We're making a budget recommendation for 2021. The trustees can make that determination on the purchase this year.
- Ken Mathys: Do these have baskets on them?
- Mack Bonk: That was another question I had. Is the new sponsorships idea still on the table?
- Lisa Van Laanen: I'm guessing a lot of people who weren't sponsors see the value in it. Existing sponsors might be interested in sponsoring a second bike.

- Kaaren Northrop: What are we doing with the baskets and sponsor plates that are on the existing bikes that are being taken out of service?
- Don Helm: If your bike is taken out of service, are you automatically having your sponsorship transferred to the new bike?
- Lisa Van Laanen: I would think yes. 15 people stepped up to the plate when we needed them.
- Don Helm: If we're taking bikes out of service, we aren't really expanding the number of bikes or sponsorships available.
- Lisa Van Laanen: I think that is a good point. I think we would have room for one or two more sponsors.
- Ken Mathys: I don't think it should be a lifetime sponsorship. We should work that out.
- Kaaren Northrop: If those bikes become unusable, the baskets and sponsor plates should be transferred to the new bikes.
- Cody DeMeuse: We still have all that stuff. That could be transferred to the new bikes.
- Ryan Heise: If we go that route then we have to figure out how long the sponsorship lasts.
- Lisa Van Laanen: That's something we can figure out. Cody, how long are the bikes going to stay out this fall? We could take them in after Pumpkin Patch. I still see people using them.
- Cody DeMeuse: We generally take them in before Pumpkin Patch. This year we can take them in after.
- Ryan Heise: One of the things that was discussed in the Green Tier meeting is to add GPS trackers.
- **Kaaren Northrop moved to increase the budget line item for the Eggy Bike Program to \$3,000 with the purchase details left to the discretion of Village Staff. Second by Don Helm. Motion unanimously carried.**

b. Park Rentals/Fee Schedule

- Tom Strong: Provided an overview of the current rental policies and the reasoning behind recommending to discontinue renting out the public park areas, and continue to offer the Peg Egan for rent to those who are looking for an outdoor event venue.
- Kaaren Northrop: When we go back to having Village events, will this impact that as well?
- Tom Strong: This would not impact Village sponsored events. This is only for private park rentals.
- Kaaren Northrop: I get it that people generally ignore signs. I think you will get backlash if people start roping areas off for themselves.
- Lisa Van Laanen: A few Saturdays ago, some people renting the park had sections roped off. It was very unsightly. They did have their permit. It was there for most of the day. I didn't like the look and it's a public park.
- Kaaren Northrop: I thought Tom just said it would be fine for them to rope off an area instead of renting a park area.
- Tom Strong: I would be fine with completely discontinuing park reservations and you can't block it off at all. What I am saying is as people have ignored the reservation signs, it was our recommendation to those renters to mark their area to make sure it is recognized. This recommendation was simply because our signs are not effective. If you want to take it as far as saying these are public areas that are available to the public, I have no objection to that. I didn't know if that went too far. There are likely residents who have reserved areas in the past who may have some objection.

- Kaaren Northrop: If prior renters ask to rent it again, we would just tell them no, we are not renting the parks anymore.
- Lisa Van Laanen: I don't recall ever seeing anyone roping off areas before.
- Tom Strong: That was my recommendation based on experience with park rentals this summer. One lady rented the beach pavilion for two days this summer. The first day she went to get setup to find a family of 30 who had taken that area over even though the signs were clearly posted. It took her an hour to get that family to finally move out of the pavilion. She found it to be such a hassle she didn't bother to return for the second day so we returned her money. We really don't have a way to provide enforcement after posting the signs.
- Lisa Van Laanen: I don't see how someone can expect to have a big section of the beach during the peak summer months.
- Tom Strong: The definitions of the park areas are blurry. There are some things that are unclear on the park rental form we have.
- **Kaaren Northrop moves to discontinue the Park Rental completely, remove the park rental fees from the 2021 fee schedule. Keep the PEPAC available rent and increase the fees to \$50 for up to 4 hours and \$100 for up to 8 hours. Second by Lisa Van Laanen**
- Ken Mathys: I'm thinking I want to mull this over. I like the idea of simplifying but I'm trying to put myself in a position of what a full-time resident might want to rent a space for an event. For example – someone might want to block off the terrace for a wedding.
- Mack Bonk: Who are these people who think they can just rope an area off in our parks? Are they local people?
- Tom Strong: The only one that actually did rope an area off for a wedding a few weeks ago. They had a reservation and roping the area off was our recommendation based on experience with people ignoring the reservation signs. Based on rentals in general, I would say it's about half local residents and half area visitors.
- Mack Bonk: I'm curious because years ago, there was some similar public area reservations that always had problems. I didn't realize we had these same issues here. I just wouldn't think to expect to have a public area for myself.
- Lisa Van Laanen: I agree with you Mack. To answer Ken's point, if someone did want a wedding at the terrace, that is a lot to ask. That is a small public space. If they would want a public space in the village, the Peg Egan has plenty of space to offer and a beautiful view. I don't think we should hold this up because one or two people might want to do that. They are asking more than we are able to offer them
- Ed Conlon: I see these reservations as not enforceable. Minimizing our exposure makes sense which is what the motion does.
- Kaaren Northrop: Agreed. If it isn't enforceable, why have it?
- Lisa Van Laanen: State tax money was used for both the beach and the marina. I don't think it's right to prevent visitors from using an area.
- Tom Strong: I've really kicked this around to look at all sides. To me it comes down to just what Ed said – that these reservations are not enforceable.
- **Motion carried 5 – 1 with Ken Mathys voting nay.**

## 9. Sports Complex Initiative

- Lisa Van Laanen: Reviewed the Sports Complex initiative. We need to look at the location options. The area by the dog park parking lot seems to be the best option.
- Mack Bonk: The ball field next to the fire house – does that get used a lot?



- Lisa Van Laanen: It gets mowed a lot. I also use it for walking my dogs. I see others who walk through there and some who also walk their dogs there.
- Mack Bonk: I remember Cambria making a comment about the ball field isn't well maintained. Isn't she on that committee now?
- Lisa Van Laanen: I believe she was referring to the facilities and fence around the ball field.
- John Heller: We had a joint Village and Town meeting this week. The ball field was discussed. The township is responsible for maintain the ball field. There will be more effort into maintaining the ball field. They also commented that is was getting used this summer.
- Don Helm: I was late at the last meeting when the sports complex was discussed. What kind of activities are being proposed for this sports complex?
- Lisa Van Laanen: Jon was really excited about having Pickle Ball. He also mentioned tennis courts but there wasn't a good response to that. There is also a suggestion for Ice Skating. We still have the disk golf idea as well. He mainly wanted to present the idea and possible locations.
- Ken Mathys: I really like this idea. I would like to see some criteria set up as what would be the best place with the pro's and con's of several locations. There are existing restroom facilities at the ball park that would be nice to make use of existing facilities. I support the idea but I'm no where near ready to pick a location at this point.
- Lisa Van Laanen: Correct. We will continue to discuss these options. We can continue to look into options over the winter.

10. **OPEN SESSION** - *This is an opportunity for members of the audience to bring to the committee's attention any concerns regarding items listed on or not listed on the agenda. Comments will be limited to three (3) minutes per person with a maximum of ten (10) minutes for all items. Speakers may not yield their time to others.*

- Ken Mathys: Has the tree trimming along G done by the county? Also the trees entering the Village at the multi-stop is coving the stop sign. Can we follow up with the County to confirm that is still on deck? We appreciate the work done to clean up the blind corners. That helps a lot. Thank you.

11. Next Meeting

- November 4<sup>th</sup>, 2020. 8:30 AM

12. **ADJOURNMENT**

- **Lisa Van Laanen moved to adjourn. Second by Don Helm. Motion unanimously carried.**
- **Meeting adjourned at 10:17 AM**

Minutes submitted by Tom Strong on October 14, 2020 for approval on November 4, 2020.