

Village of Egg Harbor
Utility Committee Meeting Minutes
Tuesday, October 10th, 2017 at 11:00 a.m.
Paul J. Bertschinger Community Center
7860 STH 42, Egg Harbor, WI 54209

1. Call to Order and Approval of the Agenda

Heller called the meeting to order at 11:00 a.m. Those in attendance were John Heller, Adolf Walser, Tom Prohl, TC Johnson, Tom Strong, Paul Peterson, Ryan Heise, and Megan Vandermause.

Prohl moved to approve the agenda, second by Johnson, motion carried.

2. Approve August 22, 2017 & September 19, 2017 Utility Committee Meeting Minutes

Prohl moved to approve the August 22, 2017 & September 19, 2017 Utility Committee meeting minutes with changes, second by Johnson, motion carried.

3. Open Session (Limited to Ten Minutes)

- Heller reported that at the Trustee meeting last night there were a couple change orders that were approved.
- The \$11,400.00 is to connect all of the hour meters to the SCADA system.
- When Sabel was here working they took some of the dial meters out.
- Peterson reported that the oil changing and greasing is done based off of the hour meters.
- All the data will now be collected electronically instead of manually.
- Heller asked if money would have been saved is Sabel would have done this correctly.
- Peterson reported that Sabel came yesterday and changed the wiring into separate conduit.
- Peterson said that he contacted Energeneccs to get a quote on separating the conduit, but they were not interested in the job.
- Sabel did the work yesterday and it did not take very long.
- Peterson reviewed some of the hauling numbers with the committee.
- Johnson asked how much revenue has been brought in and Prohl stated that this is about \$36,000.
- Ohnesorge stated that there is a hauler that is about \$30,000 behind in payments.
- Peterson asked if this hauler has been cut off yet, and Heise asked if the Village would want to do this and miss out on the revenue.
- Prohl stated that he thinks that Heise makes a good point.
- Heller stated that if the gap of debt is lowering he doesn't have a problem with it, but if the gap of debt is growing he thinks something needs to be done.
- Ohnesorge stated that she contacts the hauler in debt about once a month to make sure that they plan to continue making payments.
- The committee would like this item added to next month's agenda.
- Johnson asked if the Village has heard anything from the Landmark in regards to annexing. Heise stated that the Landmark has sent a letter of interest, but that is the last that was heard.

- Johnson asked if the pamphlet that Vandermause created was sent out with the latest utility billing and Vandermause confirmed that this is correct.
- Strong asked what the interest is for the haulers and Ohnesorge stated that haulers are charged 1% interest per month.
- Prohl stated that the hauling business is a very interesting business. He had an inspection done on his septic system in June and he has not received an invoice from the company yet.
- Prohl thanked the staff for the great job everyone did during Pumpkin Patch.
- Heise stated that he has only heard positive feedback regarding Pumpkin Patch so far.

4. FY 2018 Budget Review and Approval

- Vandermause reported that Ohnesorge made all the changes that were noted at the last meeting.
- Vandermause stated that she updated all of the corresponding line item worksheets that go with the budget spreadsheet.
- Johnson asked about the 15% shared cost for the departments and Ohnesorge stated that the remaining percentage is charged to the general fund.
- Johnson asked if any of the wages for the marina are paid from the Village and Ohnesorge stated that F3 marina pays all the wages for the marina employees.
- Heller asked about the major equipment replacement fund.
- The shortage before the cash transfer is \$35,000 covering depreciation at about 90% and Strong stated that he feels like this is a good place to be.

Prohl moved to recommend acceptance of the Utility Budget to the Village Board, second by Strong, the committee discussed:

- Strong stated that he noticed that there was an increase in wages and he is assuming that this is because there will be a new employee that will overlap with Peterson until he retires.
- Ohnesorge stated that this was all updated.

The committee voted, motion carried.

- Prohl confirmed that the Village Board will review the budget as recommended by the committee.
- Johnson confirmed that the budget meetings are meetings that the public can attend.
- Peterson asked about the operators overtime/call time line item.
- Ohnesorge stated that she needs to guess at the amount for this line item.
- Peterson stated that he thinks this line item needs to be increased.
- Heise recommend that this item be increased to \$4,000.

Prohl moved to make an amendment to line item 71 in the Utility Budget and increase this to \$4,000, second by Johnson, motion carried.

5. Update on the Hiring of a New Wastewater Treatment Plant Supervisor

- Vandermause reported that there have been five applicants and the staff is in the process of reviewing the applications and scheduling interviews.

- Johnson asked if there are local candidates and Vandermause confirmed that there is a mix of local and non-local candidates.
- Prohl asked who will be included in the interview process and Heise stated that Peterson, Jeff Meyer, himself and Vandermause will be conducting interviews.

6. Next Meeting Time and Date

The next meeting is November 21st, 2017 at 11:00 a.m.

7. Adjourn

Heller moved to adjourn at 11:39 a.m., second by Johnson, motion carried.

*Respectfully submitted by,
Megan Vandermause*

DRAFT