

**Village of Egg Harbor  
Harbor Committee Meeting Minutes  
October 27, 2021, at 10:00 AM**

**Members of the committee and the public can join the meeting by video conference:**

<https://villageofegg Harbor.zoom.us/j/93670246815>

**Meeting ID: 936 7024 6815**

**Members of the public with limited internet access are encouraged to join by phone:**

**Phone Number: 312 626 6799 Meeting ID: 936 7024 6815**

1. Call to Order
  - a. Robert Dickson called the meeting to order at 10:07 AM.
  - b. Committee members present: Robert Dickson, Robert Dunworth, Bill Freyman, Carl Klug, Denny Phillips
  - c. Staff present: Ali Gibbs (F3), Matthew Bauer(F3), Dylan Bozich (F3) Megan Sawyer, Tom Strong
  - d. Audience members: John Heller, Village President
  
2. Approve Agenda
  - a. **Bill Freyman moves to approve the agenda.**
  - b. **Robert Dickson second.**
  - c. **Motion unanimously carried.**
  
3. Approve September 29, 2021 Meeting Minutes
  - a. Corrections: No corrections.
  - b. **Robert Dickson moves to approve the September 29, 2021 minutes as presented.**
  - c. **Robert Dunworth second.**
  - d. **Motion unanimously carried.**
  
4. Open Session (Limit 10 minutes)
  - a. *Chair Robert Dickson opened the floor to public comment*
  - b. *John Heller: Looking at the meeting minutes, there were recent discussions regarding the charges for customer boat pump outs. That got me thinking about where that material goes and if the Wastewater Treatment Plant should be compensated for that. I was also thinking about the shower and restroom facilities that are open only to the boaters.*

- c. *Denny Phillips: Sunday afternoon there was an alarm going off at the fuel dock. What was that for?*
- d. *Ali Gibbs: That is our tank monitor. There is an issue with the probe for the diesel tank. I have Walt's Petroleum coming out to take a look. I am able to disable that alarm periodically as needed.*
- e. *Denny Phillips: What is the latest update on the pump out repair.*
- f. *Ali Gibbs: We are still waiting on parts. Cody has not heard back yet about when the parts for the pump out repair will be available.*
- g. *Denny Phillips: This has taken a long time and it has gone nowhere. Maybe we need to consider a different vendor. We are now six weeks into this.*
- h. *Ali Gibbs: The company we are using installed the equipment.*
- i. *Bill Freyman: This is electronic problem? Any vendor is going to face the same backlog of parts.*
- j. *John Heller: Every construction project we have going on has experienced delays due to the lack of parts. This is probably just another case of that same situation.*
- k. *Robert Dickson: Is the upside that we are in the off season, so we have time to wait? We can consider adding parts to our inventory this off season so we can avoid part backlogs in the future. What parts do we keep on our shelves? Regarding the pump out issue, this is something that probably happens on very rare occasion. Does it pay to stock inventory?*
- l. *Bill Freyman: This doesn't seem like one of those parts that would commonly be a maintenance or wear item. This is a different situation.*
- m. *Robert Dickson: Maybe we should take a look at our operations to identify parts that we should have on hand. I can't think of many where that would be the case. The supply chain issues are likely to be around through next season.*
- n. *Bill Freyman: Do we have a policy about how do we handle rafting? We had 3 boats rafting over Pumpkin Patch weekend.*
- o. *Ali Gibbs: We do have a policy. The primary boat pays full price. Rafting boats pay half price.*
- p. *Bill Freyman: The loading zone sign still hasn't been modified to indicate this is a 20-minute loading zone. We agreed earlier in the year to change this sign to indicate these are for loading and unloading with a 20-minute limit. Were we able to get a figure for the percentage of the bond payments that the marina is contributing towards each year?*
- q. *Robert Dickson: The bond payment percentage came up in the budget workshop meetings. Megan can provide that information to this*

*committee. The conclusion of the bond people was that we are close as a marina to paying off our portion of the loan in a couple of years. The opportunity we will have soon is we can continue to keep contributing to the loan payment until it is done, or we can look at starting to building up a reserve for future repair items. That is a discussion we can have over this winter. We can put that on the agenda for the off season to come up with a plan to present to the Village Board for their approval. We are in good shape and have done a nice job contributing to that loan.*

- r. Robert Dunworth: Don't we make a fixed annual payment for the bonds?*
- s. Robert Dickson: Let's hold that information for a future meeting. Megan will send out that information. Everyone can take a look at that then we can discuss how we will proceed at future meetings.*
- t. Bill Freyman: I appreciate that. This is the one question I get from people at the Marina that I just can't answer.*
- u. Megan Sawyer: There was quite a bit of research that went into tracking that history. We have that pulled together to send out. We will include that in the next agenda.*
- v. Robert Dickson: Going back to John's comments about the pump outs and boater shower facilities, the budget has been set for 2022. If you would like to make some changes, let's keep that in mind for the following year. If you are charging the office for sewer, Parks and Public Works for the beach bathroom, and the Kress Pavilion for that facility, then we need to be consistent.*
- w. John Heller: I see a difference between revenue generating activities and supporting general village operations. We can have that discussion.*
- x. Robert Dickson: Please keep in mind that the Kress and Peg Egan for example both generate revenue.*

## 5. F3 Reports

- a. Ali Gibbs: Provided an overview of the F3 Reports as presented in the packet. The weather wasn't great over Labor Day, so activity was down. We had 26 boaters vacate their slips by the middle of September. Dockwa does not sell boater information, so I moved forward with that contract. Renewals were sent out on October 15<sup>th</sup>. As of today, I have 32 deposits for 2022. I have one 30-foot slip that opened up so I'm calling the people on the wait list to fill that spot. Pumpkin Patch weekend was a great weekend. The Marina officially closed on Friday October 15. We started to winterize the facility.*

*One deicer is in place. I ordered the two additional ones that will be put into place.*

- b. Bill Freyman: Have you developed a winter maintenance schedule? Do we have dock boxes that need to be looked at?*
- c. Ali Gibbs: Yes. We inspected all the dock boxes and closed them up. Two will need to be replaced.*

6. Open Session (Limit 10 minutes)

- a. Chair Dickson opened the floor for public comment.*
- b. Robert Dickson: Is there anything else we need to think about for the winter regarding marina operations? If so, please get that over to Ali so we can get it on a future agenda. We will add the debt repayment to the next agenda. I would also like to keep an eye on lake level predictions for 2022 over the winter. Maybe Ali can provide a monthly report on the progress for maintenance items to get ready for the next boating season.*
- c. Carl Klug: What is happening with the bathroom building columns?*
- d. Ali Gibbs: Tielens backed out of providing us with a quote. I am still waiting for two other quotes from JR Builders and Carlson & Erickson.*
- e. Robert Dickson: We should try to have that done by Memorial Day at the latest.*

7. Next Meeting Time and Date

- a. Wednesday December 8, 2021, 10:00 AM

8. Adjourn

- a. Robert Dickson moved to adjourn the meeting.**
- b. Robert Dunworth seconded.**
- c. Motion unanimously carried.**

Meeting adjourned at 10:28 A.M.

Minutes completed by Tom Strong on October 27, 2021. Submitted for approval on December 8, 2021.

*Italics – Summarized comments*

**Bold – Committee Action**