

Village of Egg Harbor
Joint Village Board & Plan Commission Meeting Notice and Agenda
March 20th, 2018 at 6:00 p.m.
Donald & Carol Kress Pavilion – Great Hall
7845 Church Street, Egg Harbor, Wisconsin

1. Call Meeting to Order

Mueller called the meeting to order at 6:00 pm. Those in attendance are Cambria Mueller, Gail Hill, Emily Pitchford, Robert Dickson, Joe Smith, Lou Nyberg, Mary Anne Scherer, Lisa Van Laanen, Angela Lensch, Ryan Heise, Megan Vandermause and Lynn Ohnesorge. Also in attendance Clarence Scherer,

2. Approve agenda

Mueller moved to approve the agenda with one change, moving item 9, Book Noon Gardens after item 7, Comprehensive Plan & Five Year Implementation Plan discussion, second by Scherer, motion carried.

3. Pledge of Allegiance

4. Approve minutes of December 20, 2017

Smith moved to approve the minutes of December 20, 2017, second by Hill, motion carried.

5. Open Session (limited to 10 minutes)

6. Green Tier discussion

- Angela Lensch is the point person for the Green Tier program.
- Green Tier is a voluntary program that recognizes and rewards environmental performance that exceeds legal requirements. The Village joined in August 2017. We are the first Green Tier Community in Door County.
- The Green Tier program has six categories in its framework which are health, energy, waste, land, water and sewer, and transportation.
- Health is the whole umbrella of Green Tier.
- Green Tier was started in 2010.
- It is specific to each Municipality and will continue to grow.
- The first steps in the program would be an energy audit, sidewalk extensions with the TAP grant, adding a green tab to the Village website, develop programs to dispose of hazardous material, farmers market, egg bike program, developing a compost site, community gardens, providing access to Village sewer to those that don't have it, solar power at the Kress Pavilion.

- For 2018 our focus project is recycling. The Village has purchased 6 blue recycling bins and they will be added to the Village. \$5,000 was budgeted for recycling bins. It is something that can be built upon. Lensch will work with Jess Reinke for the signage on the recycle bins. They are also working on hosting a recycling workshop in the spring at Kress Center. Some concern was expressed for trash being put in recycle bins and causing more work for Public Works. Lensch stated they will have good signage to hopefully prevent this.
- The things that would affect the Plan Commission would be create a comprehensive wellness plan, create a village wide energy savings plan, and create a community walk score; you can look up any municipality's walk score at walkscore.com. The Village of Egg Harbor is a 42 we are dependent on cars. Sturgeon Bay is 52, moderately dependent on cars.
- Enhance Egg Harbor project may help improve the walk score.
- Health in all policies is another program that is available. The Village will start to work with two agencies the Population Health institute and the Center on Wisconsin strategy (cows). Lensch, VanderMause, Meyer and Heller attended a training last week that introduces this program and how we can amend it into our community. The project they choose was walkability by creating a universal walking map.
- We already have our transportation alternative program grant funding for the sidewalk extensions on the North and South end of the Village and Highway County G, the Historical Society, the new Book Nooks group, Public Arts Initiative all have maps and are all working towards connectivity and walking trails. It is an area that has a lot of momentum and resources behind it.
- In health in all policies the two agencies have secured their own funding to provide the Village with resources to complete our project. They can hire people to do come and to the GPS mapping for this map. They can help with the design and layout of the map if we want to do a web based layout. One thing they would like to include in the map is distances.
- Someone asked if how long it takes to walk to a place could get put on the map.
- It is about cultivating community.
- It would be nice to highlight the natural beauty we have here and bring in historical buildings, businesses, public art, bird city, tree city, shopping, lodging, and food and having it all under one map to share our resources and be more efficient and ultimately more sustainable as we raise our community up.
- Health and all policies is a 4 year plan.

- Find out if the Town could be involved. Mention this at the next joint meeting in May.
- Will is coming up April 20, 2018 to give a speak on Green Tier that the Town will be invited to.
- Working together with neighboring communities fits together with the 5 year comprehensive plan.
- Green tier has an engineer from Madison that can help us assess out costs and cut them down.
- Every community comes up with their own plan
- If the Town joins the Green Tier Community there are ways the Village could overlap.

7. Comprehensive Plan & Five Year Implementation Plan discussion

- There are a total of 15 items and 9 of them have been completed.. The rest of the items are ongoing or haven't been completed. Some of them have been incorporated in what the Plan Commission wants to do in their update.
- Plan Commission has a list with new items on it.
- The list includes regular Joint Village board and Plan Commission meetings, highway projects, Green Tier involvement, zoning ordinance review, boundary agreements, and creating an architectural review board.
- The expectation tonight is to have discussion and feedback from the Board on the items the Plan Commission has already established, so that we are all on the same page moving forward.
- We could create a sustainability plan that could have all the Green Tier items in it.
- Some of the Green Tier communities have a sustainable committee.
- Palm Springs has a Department of sustainability.
- Green Tier is being dispersed amongst all the committees. It won't be it's own separate committee.
- Something to consider is creating a sustainability group, it is going good as is. What Lensch is doing is working.
- The letter from the planner states that you should update the plan and land use. The Plan Commission is making decisions now without knowing what the Village Board is thinking.
- There have been a lot of changes around the Village. Are we looking at what is happening in our Village and what is happening with our comprehensive plan is adjust and adapting to that? That is what a comprehensive plan is about.
- Let's take a look at what is happening in the Village today and how it is going to change in the next five years. A lot of big things are happening in Egg Harbor and are we addressing them. It's good we have some public input coming up. We had this big highway project that didn't go anywhere, but we know we still need some sidewalk extensions. Some of these things need to happen. How are we going to do that. Are we really looking at changes around us or are we putting our blinders on. Let's make sure the plan still finds what we are doing. We really have to understand our zoning. Are things changing the way we want them to change?
- The MU district zoning should be looked at. Prohibiting single family

housing along the Highway 42 corridor needs to be looked at going forward.

- Young people want to live in the center of a Village.
- This could be an apartment above a shop.
- Allowing just a single family home would create more gaps in walking between businesses if it is residential.
- Do we want the development to go out further or stay within a certain area?
- We want a strong downtown is a strong community.
- Is there a potential for a lot of beer gardens? How does this connect with what we want to do?
- We want a lot of activity for the down town. We have to make sure that is in the plan.
- Is the zoning ok the way it is or does it need to be changed? Maybe it is not fulfilling what we need it to fulfill.
- The permitted uses and conditional uses need to be looked at.
- Are we making sure that storage buildings are controlled and are happening where we want them to happen.
- Is the zoning the way we want to grow the way we want it.
- This should be addressed right now, since change is happening now.
- Land use plan & map should be reviewed.
- You need to establish rules and regulations right now before it is too late.
- The planner stated that the most important features to review are the zoning and the land use plan map.
- The Village Board agrees the most important item for the Plan Commission is to review the zoning for land use.
- Economic Development for empty businesses. Is this a priority? Yes.
- Empty buildings aren't positive for the community.
- DCEDC could help to attract business.
- How can we get the word out there that it is time to look at Egg Harbor and get them into those empty spots.
- Should an architectural board be created? How much control do you want over the community? What does that mean? How much restriction do you want to put on people for what they can do in their own community? This was an item that was suggested that we consider in the 2009 study.
- Other communities have architectural review boards.
- Could the Board regulate what color you paint your building?
- There was more regulation back years ago with what could be done.
- Vandermause included information in the past Plan Commission packet of what an Architectural Board would look like and what the process is like.
- What are the rules & regulations of the plan commission? It isn't as strict as it used to be and why is that?
- What can the plan commission do and what do you need to add?
- Not every one that is building comes before the plan commission if it fits the zoning. Only if they need a conditional use permit.
- They were thinking that with an Architectural Board there would still be some oversight if they didn't need to appear before the Plan Commission.
- May want to require everyone to come before plan commission.
- The Village may want to consider stepping in and taking empty property and condemning it to raze and cleanup it up.
- Boundary agreements could be sewer agreements. Annexation may

be better.

- Try and extend our zoning into boundaries.
- Under highway projects add private pathways or roadways.
- Health and all policies could help with the highway project with some advice on justifying why we need new sidewalks and a mixed use path and are becoming a necessity and why the 6 million is a fiscally responsible and sound decision.
- It is an investment in the community.
- Hopefully we will get some grant money or state or federal funding to help with the cost. It makes it more affordable too.
- It might change people's attitudes towards the project if they knew we had financing for it.
- Cultivating community is huge. We need new sidewalks downtown. We also need sidewalk extensions to connect neighborhoods that are safe and walkable. Balancing this is a win for the whole Village. That is why walkability becomes more of a key for the entire Village and for enhancement.
- Plan Commission with start on the list with reviewing the zoning as the higher priority and will bring items to the Village Board.
- DCEDC will be meeting in May and they would like Heise to give a presentation of what is happening Egg Harbor. Heise will talk about some of the items like land use.
- Comprehensive master plan must be updated once every 10 years and we are coming up on 10 years this year.
- There is no requirement of what constitutes an update.
- An update to our land use map and our 5 year implantation plan that would count for us.
- There are some statutory requirements for updating a plan.
- One is creating a public participation plan. Different activities we did back in 2007 included community survey, visioning workshop, strengths and weaknesses workshop, town hall meetings, posted some info on the website, had extra public comments at the meeting.
- Something to keep in mind when coming up with a public participation plan is that whatever is in the plan is required the Village is responsible for. If you put it in there we have to do it.
- The statutory requirement is to have a class one public hearing and the Village responds to public comments.
- The planner recommended keeping it simple and brief.
- Public Participation Plan has to be adopted before comprehensive master plan amendment process starts.
- Heise recommends we get some outside sources to help with this plan and that we start it this summer.
- Need to have a plan in mind before the public participation plan.
- The timeline for the public participation plan is to have the Plan Commission get a draft public participation plan, then when we get that finalized and give a recommendation from the Plan Commission to the Village Board to be reviewed and adopted. Then we can start facilitating anything that's included in that. If you would like to have meetings we can get them scheduled this summer and tie them into home owner association meetings, historical meetings already scheduled and let them know what our plans are and get comments back from them.
- Approaching people in their element might be better a approach than coming here.
- We don't have to do all the meetings that were done in 2007. We

- already have something in place we are just going to reevaluate it.
- You can make it as simple or complex as you like.
- If you would want to update the 5 year implementation plan you would need to do the entire public participation plan.
- Statutorily all you have to do is a class 1 hearing and respond to the written comments.
- Back in 2007 you were developing your whole comprehensive plan. Now you are just updating the plan.
- Look at all the goals to see if they are relevant and take out items or add items.
- Getting cable TV to spread out and make them do their job. We have had that franchise agreement and they haven't done anything.
- We have reviewed and discussed items for the 5 year implementation plan. The Plan Commission will start working on that.
- The Plan Commission will also start work on a draft of the public participation plan activities.
- We are looking at a tight timeline to get this thing going for the summer and anything in the plan we have to do.
- This meeting was opening everyone's eyes to the process and having a discussion. We will have more discussions on both topics.
- You can always go above and beyond what you state your public participation plan to be.
- Tap into some reserve funding and get some assistance with both of these activities. Get quotes from a couple of different companies.
- It is important to tap into Green Tier and see if they have any assistance.

8. Ordinance No. 2018-02 Amending Chapter 155 Sign Regulations in regards to internally-illuminated signs

- Plan Commission is the one to look at it. Switch wording to sign remove plural.
- Should the part about commercial logos be updated as well because of free speech? The Village attorney thinks we should wait until there is a formal opinion.
- Mueller's is missing the apostrophe.

Smith moves that the Plan Commission recommends approval of Ordinance # 2018-02 to the Village Board with the grammatical changes indicated by chair Mueller, second by Mueller. Motion carried.

9. Book Nook Gardens

- They are a group of community members that were inspired by Book Worm Gardens in Sheboygan.
- Video on book worm gardens was viewed.
- The Book Worm Gardens have volunteers to do the work.
- The gardens are interactive and exploration based on children's literature.
- They have 500 – 800 visitors per day.
- Serve 150 field trips per year.
- Local artist could create artwork and children could plant flowers.
- The groups mission statement is to enrich the young at heart through the discovery of books while capturing the natural beauty of Egg Harbor and beyond.
- They are wanting to creating little activity areas based on children's

- books.
- Both the Parks and Public Works Committee and the Village Board have heard from this group and they would like to start phase 1 of their project by creating little activity areas on the Kress Pavilion property as well as at the Peg Egan property.
- Some of the members of the group are Holly Cole, Kirsten Kienhau, Jan Luser, Jerry Seroka, someone from the master gardeners. They are just getting started and have some funding ideas.
- They have done lots of work.
- This fits in perfectly with the Green Tier initiative.
- The Public Arts initiative is involved.
- Lots of spaces in the video are rented by people.
- They would like to connect all the gardens as a path.
- They could put the gardens on the walking map

10.Code Violations

- There is a refrigerator in the driveway at 7636 West Shore Dr. They will be getting a violation letter from the office.
- Someone filed a complaint on the area near the Alpine maintenance building. There is a lot of material sitting outside. Vandermause spoke with Alpine and they are having Hayes Salvage pick it up when the snow melts. Vandermause will follow up in a month or so and see what the status is.
- Vandermause was asked to send a notice to the Lulibi that they can't have flashing sign.

11.Next Meeting

The next Plan Commission meeting is April 24, 2018 at 6:00 pm.

12.Adjourn

Mueller moved to adjourn, second by Van Laanen, motion carried.

*Respectfully Submitted by
Lynn Ohnesorge
Clerk-Treasurer*