

**Village of Egg Harbor
Plan Commission Meeting Minutes
Tuesday September 27th, 2016
Paul J Bertschinger Community Center
7860 State Hwy 42, Egg Harbor WI 54209**

1. Call meeting to order

Smith called the meeting to order at 6:00 p.m. Those in attendance were Joe Smith, Cambria Mueller, Mary Anne Scherer, Gail Hill, Emily Pitchford, Lou Nyberg, Ryan Heise, and Megan Vandermause. Also in attendance from Baudhuin Inc. was Mike McCarty.

2. Approve agenda

Pitchford moved to approve the agenda, second by Hill, motion carried.

3. Pledge of Allegiance

4. Approve minutes of July 26th, 2016

Smith moved to approve the minutes of July 26th, 2016 as amended, second by Scherer, motion carried.

5. Open Session (Limited to 10 minutes)

- Pitchford asked if the Commission could get an update with anything going on with the Landmark adding sewer or possibly annexing. Pitchford also asked about the cheese factory going up in the Town of Egg Harbor.
- Heise explained that the cheese factory is in the Town and early on there was an interest in tying into the Village's sewer system; however there are no current plans for this to occur.
- Heise stated that the Landmark is on the list of the Village's capital improvements, and right now the Landmark is undergoing renovations to their units.
- Heise stated that the Landmark will take the possible annexation to a vote at their annual meeting in fall of 2017.
- Nyberg stated that at a prior meeting the Commission talked about the outdoor storage of recreational vehicles, and to his understanding this is allowed as long as the vehicles are in working order.
- Nyberg stated that there are some people in his neighborhood that have a major concern regarding this issue.
- Pitchford asked if there is something in the ordinance that restricts this.
- Vandermause reviewed part of the Health and Sanitation; Nuisances ordinance.

- Smith stated that the recommendations regarding this issue and the Health and Sanitation; Nuisances ordinance should be researched by staff and discussed at the next meeting.
- Scherer asked if the issue of businesses not in compliance with the outdoor displays ordinance will be discussed and Smith explained that this can be discussed under the Outdoor Displays Ordinance item.
- Scherer also asked about the regulation of political signs. Heise shared a summary of the Wisconsin State Statute regarding political signs and reported that Village staff has been communicating with the Village attorney on this issue.

6. Horseshoe Bay Farms CSM

- Heise explained that the Commission was provided with the extra-territorial rules and regulations.
- Heise also explained that Mr. Timmerman provided a narrative regarding the purpose of the CSM for the Commission.
- Heise stated that he sees no concerns with the CSM as presented and McCarty is present to answer any questions.
- McCarty stated that the houses are part of the national historical registry and that Mr. Timmerman has applied for a variance with the Town of Egg Harbor regarding the setbacks.
- Scherer asked if something would happen to the structures if they would be allowed to be rebuilt.
- Vandermause stated that the existing structure could be replaced, but nothing new could be added.

Scherer moved to approve the Horseshoe Bay Farms CSM as presented, second by Pitchford, motion carried.

7. Homeier CSM

- Heise explained that this CSM is pretty straight forward, and the gentleman owns a single lot and wants to divide the lot into two.
- Heise stated that lot 1 is already developed and lot 2 is the lot in question.
- Lot 2 is within the minimum lot size requirement of 20,000 sq. feet.
- McCarty stated that the lot is south of the Erickson property.
- Pitchford stated that it is typical of property owners on White Cliff Road to own property on both sides of the road.
- Mueller asked if this lot would be buildable, and McCarty stated that there is 72 ft. of buildable area before the bluff.

Scherer moved to approve the Homeier CSM as presented, second by Mueller, motion carried.

8. Discussion of the Outdoor Displays Ordinance

- Heise stated that this issue is being discussed at the Trustee level and the Trustees asked Village staff to make some recommendations for changing the ordinance.
- Vandermause provided the Commission with a summary of the changes to the ordinance that will be presented to the Village Board at the next meeting.
- Pitchford asked if the changes are allowing outdoor displays, and Vandermause explained that a certain square footage will be allowed for outdoor displays under the confines of a cover porch or within exterior walls. Vandermause also explained that one clothing rack or display table will be allowed, but all materials associated with the display must be moved inside at closing time.
- Vandermause explained that all the changes to the ordinance will make it easier to regulate.

9. Updates from previous meetings

- Heise stated that the fireworks ordinance went to the Trustees and was adopted.
- Heise stated that the storage pod has been removed from 7901 Church St.
- Heise has spoken with the owners of the dumpster on Mariner Road, and the owners have been supplied with the approved driveway permit in order to move the location of the dumpster.
- Pitchford asked about the living quarters above the garage on Mariner Road.
- Heise explained that the home owners have been asked to turn the structure into a home because multiple structures are allowed on this property due to how it is zoned.
- Scherer asked what stops someone from bringing in fireworks of their own in the Village, and Heise explained that only commercial fireworks displays can be set off from public property.
- Village staff will inform the Door County Sheriff's department about the new ordinance.

10. Code violations

- Mueller reported that Chief Oshkosh has a lighted sign, but it is a blinking lighted sign.
- Village Café and Mojo Rosas do not take their sandwich boards in at night.
- Smith stated that previous administrators have regulated umbrellas as signage. Smith requested that Village staff look into whether or not umbrellas count towards the maximum signage limit.

11. Next Meeting

The next meeting is October 25th, 2016 at 6:00 p.m.

12. Adjourn

Mueller moved to adjourn, second by Hill, motion carried.